

Annual General Meeting

of

**The Linux/Open Source Users
of Regina, Sask. (LOSURS) Inc.**

Sunday, October 26th, 2003
2:00pm

2003 Annual General Meeting of LOSURS, Inc.

Comments from the President

Well, this has been quite a year for LOSURS. In November 2002 we pulled off an incredible feat: we hosted the first annual Regina Open Source Expo at the Ramada Hotel. There were many doubts as to whether we could even do it, especially as the true (and steadily growing) scope of the Expo became apparent, and the deadline got closer and closer, but the final event was a resounding success. Despite the miserable weather, we had over 1,000 people stop by the Expo on each of Friday and Saturday, and got coverage on the CBC, Global, *and* CTV news.

The Expo did an excellent job of raising the profile of Linux and Open Source software, as well as LOSURS itself, in the city. We gained many new members during the Expo, and we're still picking up new members who first heard of LOSURS at the Expo last fall. The Expo also demonstrated just how many businesses are willing to contribute financially to our cause; well over \$10,000 flowed through the LOSURS bank account in the process of putting on the Expo, and we're left with enough still in the bank to provide a nice seed for the next Expo.

This year, LOSURS' fifth year since formation, also saw another milestone: LOSURS is now incorporated as a Saskatchewan not-for-profit corporation. That's right, we're now LOSURS, Inc! With the help of Cameron Schmunk at the Jaques Law Office, the interim Board of Directors drafted a set of bylaws and policies for LOSURS and jumped through all the legal hoops required by the Corporations Branch, and LOSURS was officially incorporated as of July 21st, 2003.

This is now the first Annual General Meeting of LOSURS, Inc. The main purpose of this meeting is to approve the bylaws put forward by the interim Board, and to elect a new Board of Directors to serve for the coming year. We will hold an AGM each year, usually in October (for those of you not familiar with the history of LOSURS, the group initially formed in October 1998). At each AGM, the terms of three of the six Directors will expire, and new Directors will be elected (we elect only half of the Board each year to ensure that proper continuity is maintained). Members are also welcome to propose business to be discussed at the AGM, although no such business was proposed for this meeting.

Looking forward to the next year, the newly-elected Board of Directors have lots to look forward to. Just next month, we have a speaker coming in from Novell (who recently acquired Ximian, the makers of Evolution) to talk about Novell's commitment to Open Source. Hopefully this will be just the beginning of speakers visiting our group. The biggest event of the next year, however, will be the second Regina Open Source Expo in spring 2004, tentatively scheduled to take place in April. The very beginnings of some discussion and planning for the 2004 Expo have already taken place, but we still have a long way to go to make this event a reality.

It should be a lot of fun.

Looking forward to another exciting year,



Scott Wunsch
President
LOSURS, Inc.

Financial Information

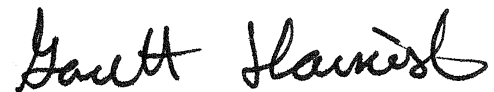
Comments from the Secretary

2003 fiscal year saw an increase of over 2500% in our available funds. The biggest boost to our funds came from the Regina Open Source Expo (ROSE) 2002 that many of us helped organise and run. It was a great success with over 2000 people in attendance and a surplus, for our group, of about \$1500.

Through events like ROSE and donations from members, LOSURS has been able to stay membership fee free throughout its four year long run. As we move into a new era as a non-profit corporation, it is my hope that fees will never be required from our membership. To further this goal, we have changed meeting locations this fall to the University of Regina in an effort to avoid a monthly drain on our cash.

In the following pages, you will see the financial information for the corporation in three statements: Statement of Activities, Statement of Financial Position, and Statement of Cash Flow. If you require any further financial information, do not hesitate to contact me by phone or e-mail. Both of these should be available in the membership area of the website.

Sincerely,

A handwritten signature in black ink that reads "Garrett Harnish". The signature is written in a cursive style with a large, prominent 'G' and 'H'.

Garrett Harnish
Interim Secretary 2003

LOSURS, Inc.
STATEMENT OF ACTIVITIES

For the year ended September 30, 2003

REVENUE	Unrestricted	Temporarily Restricted	Permanently Restricted	Total Budget
Donations	\$5.00			\$5.00
Interest	\$1.93			\$1.93
ROSPA Funds			\$180.00	\$180.00
Sales, Expo	\$140.00			\$140.00
Sponsorship, Expo		\$10,750.00	\$3,000.00	\$13,750.00
TOTAL REVENUE	\$146.93	\$10,750.00	\$3,180.00	\$14,076.93

EXPENSES	Unrestricted	Temporarily Restricted	Permanently Restricted	Total Budget
Expo 2002		\$9,031.66	\$2,500.00	\$11,531.66
Domain Registration (losurs.org)	\$62.20			\$62.20
Banking Charges	\$25.60			\$25.60
ROSPA Funds		\$328.87	\$680.00	\$1,008.87
Incorporation	\$95.86			\$95.86
TOTAL EXPENSES	\$183.66	\$9,360.53	\$3,180.00	\$12,724.19

Increase/Decrease in Net Assets	-\$36.73	\$1,389.47	\$0.00	\$1,352.74
Net Assets at Beginning of Year	\$58.55	\$0.00	\$0.00	\$58.55
Net Assets at End of Year	\$21.82	\$1,389.47	\$0.00	\$1,411.29

Notes:

Unrestricted denotes funds donated to the corporation "with no strings attached". IE: funds that can be spent on anything

Temporarily Restricted denotes funds donated to the corporation for a specific event or purpose. Should funds still be available after such the event or purpose has elapsed, the money becomes unrestricted. For the purposes of this statement, all Temporarily Restricted funds are Expo 2002 related.

Permanently Restricted denotes funds donated to the corporation for only one purpose. Funds can not be spent on any other purpose.

LOSURS, Inc.
STATEMENT OF FINANCIAL POSITION

For the year ended September 30, 2003

ASSETS		
Cash		\$135.00
Bank		\$2,115.70
Accounts Receivable		\$4.14 (1)
Membership Receivable		\$0.00
Equipment	\$0.00	
Less: Accumulated Depreciation	\$0.00	\$0.00
Restricted to Long-Term Investments		\$0.00
TOTAL ASSETS		\$2,254.84

LIABILITIES AND NET ASSETS		
Accounts Payable		\$843.55
Total Liabilities		\$843.55
Unrestricted Net Assets		\$21.82
Temporarily Restricted Net Assets		\$1,389.47
Permanently Restricted Net Assets		\$0.00
Total Net Assets		\$1,411.29
TOTAL LIABILITIES AND NET ASSETS		\$2,254.84

Notes:

(1) The \$4.14 is our remaining account balance with our lawyer after incorporation.

LOSURS, Inc.

STATEMENT OF CASH FLOW

October 1, 2002 to September 30, 2003

Description	Debit	Credit	Balance
Opening Balance		58.55	\$58.55
INCOME:			
Armand Roy Graphic Design		\$150.00	\$208.55
Birdsong Communications		\$150.00	\$358.55
Brown Eye		\$150.00	\$508.55
Clickstream Interactive		\$150.00	\$658.55
C World Travel		\$150.00	\$808.55
Donation (Roy Norberg)		\$5.00	\$813.55
Gem Multimedia		\$150.00	\$963.55
Hewlett Packard		\$750.00	\$1,713.55
IBM		\$6,000.00	\$7,713.55
Bank Interest		\$1.93	\$7,715.48
MarkeTel Systems		\$150.00	\$7,865.48
NMT		\$250.00	\$8,115.48
O'Hanlon's Pub		\$150.00	\$8,265.48
PC Place		\$250.00	\$8,515.48
PSD Services		\$250.00	\$8,765.48
Regina And District Labour Council		\$750.00	\$9,515.48
ROSPA Memberships		\$180.00	\$9,695.48
RREDA		\$500.00	\$10,195.48
SaskPower		\$150.00	\$10,345.48
SEUL		\$150.00	\$10,495.48
Sponsorship for Hotel Rooms (IBM)		\$500.00	\$10,995.48
Sponsorship for Hospitality Lounge (Sun)		\$2,000.00	\$12,995.48
TappedInto		\$750.00	\$13,745.48
T-Shirt Sales at Expo		\$140.00	\$13,885.48
TTL Computer Concepts		\$250.00	\$14,135.48
TOTAL INCOME		\$14,135.48	
EXPENSES:			
AV Rental	\$200.00		\$13,935.48
Bank Service Charges	\$2.52		\$13,932.96
Booth Setup Material	\$812.50		\$13,120.46
Boot Setup Supplies	\$14.45	<i>Owing</i>	\$13,106.01
Chamber Mailout	\$288.19		\$12,817.82
New Cheques	\$23.08		\$12,794.74
Hospitality Lounge	\$2,000.00		\$10,794.74
Hotel Rental	\$2,996.00		\$7,798.74
Hotel rooms	\$500.00		\$7,298.74
Incorporation	\$95.86		\$7,202.88
Linux Journal customs fees	\$46.22	<i>Owing</i>	\$7,156.66
3 yr Domain Registration	\$62.20	<i>Owing</i>	\$7,094.46
Pizza	\$34.00		\$7,060.46
Prairie Dog	\$1,117.08		\$5,943.38
ProShow	\$2,717.80		\$3,225.58
Revolution OS movie	\$318.44		\$2,907.14
ROSPA Domain Reg (rospa.ca)	\$40.68	<i>Owing</i>	\$2,866.46
ROSPA Funds	\$680.00	<i>Owing</i>	\$2,186.46
Street Culture Kidz	\$200.00		\$1,986.46
T-Shirts	\$575.17		\$1,411.29
TOTAL EXPENSES	\$12,724.19		
CLOSING BALANCE			\$1,411.29

Articles and Bylaws



Saskatchewan
Justice

Corporations
Branch

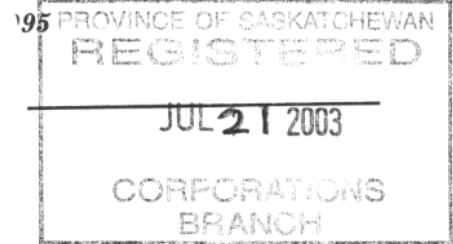
Articles of Incorporation

The Non-Profit Corporation Act

Form 1



202634276



1. Name of Corporation:
LINUX/OPEN SOURCE USERS OF REGINA SASKATCHEWAN (LOSURS) INC.

2. The municipality in which the registered office is to be situated:
City of Regina

3. The classes of membership:

Associate Member - entitled to all privileges of membership, except the right to vote at membership meetings and the right to be elected as Director.

Any person currently using Linux or other Open Source software (or interested in doing so, is eligible for admission as an Associate Member.

Regular Member - entitled to all privileges of membership including the right to vote at membership meetings and the right to be elected as Director.

Any Associate Member, who is a resident of the Province of Saskatchewan and who is at least eighteen (18) years of age, may choose to become an Active Member.

4. Right, if any, to transfer membership interest:
None

5. Number of Directors:
There are to be six (6) Directors.

6. The corporation is a:
Membership Corporation

7. Restrictions, if any, on activities the corporation may carry on or on the powers the corporation may exercise:
None

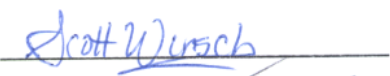


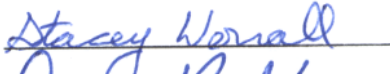


8. Persons to whom remaining property is to be distributed in the course of liquidation and dissolution of the Corporation:

Upon liquidation and dissolution, any remaining property is to be donated to another not-for-profit computer based organization as determined by a vote of the remaining Active Members. In the event no such organization is selected, the remaining property shall be donated to the Free Software Foundation.

9. Other provisions, if any:

None

8. Incorporators:

<u>Name in Full</u>	<u>Complete Address</u>	<u>Signature</u>
Scott Wunsch	178 Plainsview Drive, Regina, Saskatchewan S4S 6L2	
Mike Warnecke	1714-7th Avenue East, Regina, Saskatchewan S4N 4H1	
Garett Harnish	111 - 4415 Rae Street, Regina, Saskatchewan S4S 3B2	
Stacey Worrall	263 - 18 Ferris Lane, Regina, Saskatchewan S4S 6X7	
Chris Rothecker	50 Sussex Crescent, Regina, Saskatchewan S4T 6A5	
David Yaffe	30 Marquis Crescent, Regina, Saskatchewan S4S 6J9	

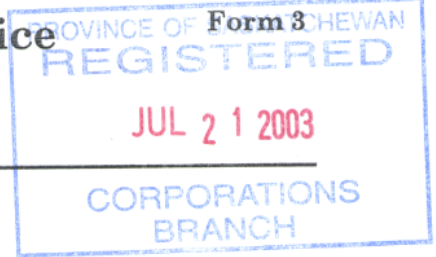


Saskatchewan
Justice

Corporations
Branch

Notice of Registered Office

The Non-Profit Corporations Act, 1995
[Subsections 19(2) and (4) of the Act]



1. Name of Corporation:

**Linux/Open Source Users of Regina
Saskatchewan (LOSURS) Inc.**

Corporation Number:

101047466

2. Location of Registered Office:

**178 Plainsview Drive
Regina Saskatchewan
S4S 6L2**

3. Mailing address of registered office including postal code:

**178 Plainsview Drive
Regina Saskatchewan
S4S 6L2**

4. Effective date:

Upon incorporation.

Date	Name	Office Held	Signature
July <u>11</u> , 2003	Scott Wunsch	President	



Saskatchewan
Justice

Corporations
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Notice of Directors

The Non-Profit Corporations Act, 1995



1. Name of Corporation:
**Linux/Open Source Users of Regina
Saskatchewan (LOSURS) Inc.**

Corporation Number:

101047466

2. On the _____ day of _____, 2003, the following persons ceased to be directors of the corporation:

Full Name	Address	Occupation	Resident Canadian
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N/A

3. On the _____ day of _____, 2003, the following persons became directors of the corporation:

Full Name	Address	Occupation	Resident Canadian
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N/A

4. The Directors of the corporation are:

Full Name	Address	Occupation	Resident Canadian
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Scott Wunsch	178 Plainsview Drive Regina, Saskatchewan, S4S 6L2	Internet Administrator	yes
Mike Warnecke	1714 - 7th Avenue East Regina, Saskatchewan, S4N 4H1	IT Manager	yes
Garett Harnish	111 - 4415 Rae Street Regina, Saskatchewan, S4S 3B2	Programmer Analyst	yes
Stacey Worrall	263 - 18 Ferris Lane Regina, Saskatchewan, S4S 6X4	Developer	yes
Chris Rothecker	50 Sussex Crescent Regina, Saskatchewan, S4T 6A5	Unix Systems Analyst	yes
David Yaffe	30 Marquis Crescent Regina, Saskatchewan, S4S 6J9	Tier II Support Agent	yes

Date	Name	Office Held	Signature
July <u>11</u> , 2003	Scott Wunsch	President	

CONSENT TO USE OF NAME

To: Department of Justice
Corporations Branch
2nd Floor, 1871 Smith Street
Regina, Saskatchewan
S4P 3V7



I, JACEK NOWAK being the sole proprietor of the business named "LINUXPROMPT.COM COMPUTERS" hereby consent to the incorporation and use of the corporate name "Linux/Open Source Users of Regina Saskatchewan (LOSURS) Inc.".

05 Dated at the City of Saskatoon, in the Province of Saskatchewan, this day of December, A.D. 2002.



Saskatchewan
Justice
Corporations

101047466
Entity Number

Certificate of Incorporation

THE NON-PROFIT CORPORATIONS ACT, 1995

I certify that

LINUX/OPEN SOURCE USERS OF REGINA SASKATCHEWAN (LOSURS) INC.

is this day incorporated under *THE NON-PROFIT CORPORATIONS ACT, 1995* in accordance with the attached Articles.

Given under my hand and seal

this 21st day of July, 2003



A handwritten signature in black ink, appearing to read "P. Kelly".

Director of Corporations

BYLAW NO. 1

A Bylaw to Regulate Generally the Business and Affairs of Linux/Open Source Users of Regina Saskatchewan (LOSURS) Inc.

1. DEFINITIONS

- 1.1 In these and all other Bylaws of the Corporation, unless the context otherwise requires or specifies:
- (a) “Act” means *The Non-Profit Corporations Act, 1995*, as amended or replaced from time to time, and in the case of such amendment, any references in the Bylaws of the Corporation shall be read as referring to the amended provisions.
 - (b) “Corporation” means the Linux/Open Source Users of Regina Saskatchewan (LOSURS) Inc., also known as “LOSURS”.
 - (c) “Directors”, “Board” and “Board of Directors” means the Directors of the Corporation for the time being.
 - (d) The headings used in the Bylaws are inserted for reference only and are not to be considered in constructing the terms thereof or to be deemed in any way to clarify, modify, or explain the effect of any such terms.
 - (e) All terms contained in the Bylaws and which are defined in the Act shall have the meanings given to such terms in the Act.
 - (f) Words importing the masculine gender shall include the feminine and words importing the singular shall include the plural and vice versa.
 - (g) “Member” refers to a Regular Member or Associate Member.
 - (h) “Membership Meeting” means a meeting of Members convened for the purpose of conducting the business of the Corporation.

2. AIMS AND OBJECTIVES

- 2.1 The aims and objectives of the Corporation are:
- (a) Discussion and Social Environment - to provide a forum for the local Linux community to discuss aspects of the Linux operating system and other Open Source software, and a social environment for users of this software to meet and exchange ideas.
 - (b) Assistance and Education - to provide a forum for users of Linux and other Open Source software to seek and find assistance with using this software and to provide a framework for these users to learn more about the software, and learn how to use it more effectively.

BYLAW NO. 1

A Bylaw to Regulate Generally the Business and Affairs of Linux/Open Source Users of Regina Saskatchewan (LOSURS) Inc.

- (c) Increased Awareness and Advocacy - to increase public awareness of and knowledge about Open Source ideals and Open Source software, such as Linux, and the many benefits thereof and to encourage members of the public, both commercial entities and individuals, to begin to use this Open Source software.
 - (d) Contribution to the Community - to encourage its Members to contribute back to the Linux and Open Source community, in the form of code contributions, written documentation, et cetera. LOSURS is committed to making code and information freely available, and any code, documentation, et cetera, created for LOSURS should be made freely available to the public whenever possible.
- 2.2 The Corporation does NOT, in any way, condone any activities which restrict, inhibit, or otherwise interfere with the ability of any other person – Member or otherwise – to use or enjoy their computers or the services of the Internet. This includes, without limitation, posting or transmitting any information or software which contains a virus, bomb, worm, Trojan horse, or other deliberately harmful or debilitating feature; denial of service attacks; or sending unsolicited commercial email. The Corporation, also, does NOT condone the invasion of another person’s privacy, including accessing another’s computer systems without authorization.

3. MEMBERSHIP

- 3.1 Classes of Members: The Membership of the Corporation shall consist of the following two classes of Members:
- (a) Regular Member - A Regular Member is entitled to all privileges of Membership including the right to vote at Membership Meetings.
 - (b) Associate Member - An Associate Member is entitled to all privileges of Membership, except the right to vote at Membership Meetings and except the right to be elected as a Director.
- 3.2 Membership Eligibility and Fees:
- (a) Associate Membership - Any person currently using Linux or other Open Source software (or interested in doing so) is eligible for admission to Membership as an Associate Member.

BYLAW NO. 1

A Bylaw to Regulate Generally the Business and Affairs of Linux/Open Source Users of Regina Saskatchewan (LOSURS) Inc.

- (b) Regular Membership - Any Associate Member, who is a resident of the Province of Saskatchewan and who is at least eighteen (18) years of age, may choose to become a Regular Member at any time upon payment of the prescribed fee, if any, and any Regular Member may choose to revert to Associate Membership at any time.

By choosing to be a Regular Member, that Member is indicating an interest in playing a bigger role in the Corporation, and defining the future of the Corporation.

- (c) Membership fees payable to the Corporation shall be prescribed by the Directors.
- (d) Any person who is eligible for admission to Membership may, upon completing an Application for Membership and upon payment of the prescribed fee, be admitted as a Member by resolution of the Directors.
- (e) Membership fees are not refundable.
- (f) Any money or equipment donated to the Corporation by a Member shall not be returned to the Member under any circumstances.

3.3 Membership Termination:

- (a) Voluntary Withdrawal from Membership – Any Member may withdraw from Membership of the Corporation at any time upon written or emailed notice to any current Director.
- (b) Immediate Termination – Membership in the Corporation shall be immediately terminated upon the occurrence of any of the following events:
 - i. inactivity within the group for more than one (1) calendar year; or
 - ii. the death of the Member.
- (c) Discretionary Termination by the Board – Membership in the Corporation may be terminated by the Board of Directors upon the occurrence of any of the following events:
 - i. the Member has violated or attempted to violate the rights of another Member of the Corporation or a third party;
 - ii. the Member has engaged in fraudulent or illegal activity using equipment and/or services of the Corporation;
 - iii. the Member has acted in a manner in violation of the aims and objects of the Corporation or any other rules of conduct adopted by the Corporation.

BYLAW NO. 1

A Bylaw to Regulate Generally the Business and Affairs of Linux/Open Source Users of Regina Saskatchewan (LOSURS) Inc.

- (d) Following the determination by the Board of Directors that a Membership should be terminated:
 - i. a Membership Meeting shall be held within thirty (30) days and the matter of termination of Membership shall be addressed;
 - ii. a notice of the Membership Meeting shall be sent to the Member, in a PGP signed email, to the last address of the Member as shown in the LOSURS Membership registry, at least fifteen (15) days prior and such notice shall set forth the termination of Membership and the reasons therefore;
 - iii. at the Membership Meeting, the Member may appeal the termination, either orally or in writing. The quorum and voting rules set forth in the Bylaws are applicable to the hearing;
 - iv. if the termination of Membership is not contested, the Member shall cease to be a Member of the Corporation;
 - v. following the hearing of the Member's appeal, if any, the Regular Members shall vote whether or not the Membership should in fact be terminated, suspended, or sanctioned in some other way;
 - vi. upon termination of a Membership, a record of the termination including the notice and any minutes from the hearing shall be kept at the registered office of the Corporation for five (5) years;
 - vii. no such terminated Member shall be allowed Membership of the Corporation for five (5) years from the date of termination, without the special approval of the Board of Directors;
 - viii. any property of the Corporation in the possession of a terminated Member at the time of termination shall be returned to the Corporation within seven (7) days of the date of termination.

3.4 Membership Meetings:

- (a) An Annual Meeting of Members shall be held each year at a time and place to be fixed by the previous annual meeting or by the Directors, and, in any event, shall be held within thirteen (13) months of the previous annual meeting.
- (b) Other general meetings of Members shall be held at dates, times and places to be fixed by the Directors.

BYLAW NO. 1

A Bylaw to Regulate Generally the Business and Affairs of Linux/Open Source Users of Regina Saskatchewan (LOSURS) Inc.

- (c) The President may call a Special Meeting of Members at any time but shall do so upon the written request of the ceiling of the square root of the total number of Regular Members. An email from a Regular Member's registered email address will, for the purposes of this Bylaw, be considered a written request.
- (d) Notice of the time and place of the Annual Meeting of Members or of a Special Meeting of Members shall be sent by email, not less than fifteen (15) days or not more than fifty (50) days before the meeting, to each Member entitled to attend the meeting and to the Auditor, if one has been appointed.
- (e) No special business may be transacted at a meeting of Members unless the notice of meeting states the nature of the business in sufficient detail to permit Members to form a reasoned judgment thereon.
- (f) All business transacted at an Annual Meeting or Special Meeting of Members, except consideration of the Annual Financial Statements, any Auditor's report or review, election of Directors, an appointment or reappointment of any Auditor, and all business transacted at any other meeting of Members is deemed to be special business.
- (g) Any Member may submit to the Corporation notice of any matter that it proposes to raise and discuss at the meeting of Members.
- (h) The Secretary of the Corporation shall be responsible for keeping minutes of each meeting, which shall be kept at the registered office of the Corporation.
- (i) Notice of the time and place of general meetings of the Members may be made through the Corporation's Internet site or by email.
- (j) No Regular Member is entitled to more than one (1) vote on any question.
- (k) Regular Members shall vote by a show of hands except where a ballot is demanded by a Member either before or after a vote by show of hands.
- (l) The ceiling of the square root of the total number of Regular Members personally present at the opening of a meeting shall constitute a quorum.
- (m) The conduct of meetings shall be governed by the latest revised edition of Robert's Rules of Order.

BYLAW NO. 1
A Bylaw to Regulate Generally the Business and Affairs
of Linux/Open Source Users of Regina Saskatchewan (LOSURS) Inc.

4. DIRECTORS

- 4.1 The Directors of the Corporation shall manage the activities and routine business affairs of the Corporation.
- 4.2 There shall be six (6) directors.
- 4.3 The Directors shall be elected at the Annual General Meeting of the Corporation and shall hold office for a term of two (2) years, except for the first year after incorporation when three (3) of the Directors shall hold office for a shortened term of one (1) year until the next Annual General Meeting of the Corporation.
- 4.4 Following the first year after incorporation, three (3) new Directors shall be elected each year to replace the three (3) Directors whose terms are expiring.
- 4.5 The Regular Members may, by ordinary resolution, at a meeting of Members called for the purpose, remove any Director or Directors from office.
- 4.6 The remaining Directors, or Regular Members in general meeting, may fill any vacancy among the Directors by appointing a Director to hold office for the unexpired term of the Director whom he or she is replacing.
- 4.7 A Director must be a Regular Member to qualify or hold office as a Director.
- 4.8 Any remuneration paid to Directors must be approved by the Regular Members.
- 4.9 Every Director shall be given by email, telephone or otherwise, at least five (5) days notice of every meeting of Directors.
- 4.10 A Director may waive notice of a meeting by his or her attendance at a meeting or, if not in attendance, by so stating by email, telephone or otherwise.
- 4.11 A majority of Directors constitutes a quorum at a meeting of Directors.

5. OFFICERS

- 5.1 The officers of the corporation shall consist of the President, the Vice President, the Secretary, and any other officers defined by the Directors.
- 5.2 Immediately following each Annual General Meeting, the Directors shall meet to designate three (3) Directors to serve the offices of President, Vice President, and Secretary.

BYLAW NO. 1
A Bylaw to Regulate Generally the Business and Affairs
of Linux/Open Source Users of Regina Saskatchewan (LOSURS) Inc.

6. FINANCIAL MATTERS

- 6.1 Fiscal Year End: The fiscal year of the Corporation shall end on the 30th day of September in each year.
- 6.2 Financial Records:
- (a) The Directors of the Corporation shall cause to be kept proper records and accounts of all transactions of the Corporation.
 - (b) The Directors shall place before the Members at every Annual General Meeting:
 - i. *Annual Financial Statements* for the year ended not more than four (4) months before the Annual General Meeting;
 - ii. the report of the Auditor, if any; and
 - iii. any further information respecting the financial affairs of the Corporation.
 - (c) The Directors shall approve the *Annual Financial Statements* and shall evidence their approval by the signature of two (2) or more Directors.
 - (d) *Annual Financial Statements* must be approved by the Directors and accompanied by the report or review of the Auditor, if any, or other persons preparing the *Annual Financial Statements*.
 - (e) The Corporation shall, not less than fifteen (15) days before each Annual General Meeting:
 - i. make a copy of the *Annual Financial Statements* available to all Members via the Corporation's Internet web site.
 - (f) The Corporation shall, at the same time as filling the Annual Return:
 - i. send a copy of the *Annual Financial Statements* and report of the Auditor, if any, to the Director, Corporations Branch, Saskatchewan Justice.
- 6.3 Accounts: The Corporation shall maintain at least one account at a recognized financial institution. The President, Vice President and Secretary shall have signing authority for the account and any transactions conducted from the account shall require a minimum of two (2) authorized signatures.

BYLAW NO. 1

A Bylaw to Regulate Generally the Business and Affairs of Linux/Open Source Users of Regina Saskatchewan (LOSURS) Inc.

7. AMENDMENTS TO BYLAWS

- 7.1 The Directors may, by Resolution, make, amend or repeal any Bylaws that regulate the activities and affairs of the Corporation. The Directors must notify the members of any such resolution within seven (7) days.
- 7.2 The Directors shall submit a Bylaw, or an amendment or repeal of a Bylaw to the next meeting of Regular Members and the Members may, by ordinary Resolution, confirm, reject or amend the Bylaw, amendment or repeal.
- 7.3 A Bylaw, or an amendment or repeal thereof, is effective from the date of the Resolution of Directors until confirmed, confirmed as amended or rejected by the Members, unless a Membership Meeting has been called for the specific purpose of discussing that Bylaw, or amendment or repeal thereof.
- 7.4 If a Bylaw, or any amendment or repeal of a Bylaw is rejected by the Regular Members or is not submitted to the next meeting of Members, the Bylaw, amendment or repeal thereof, ceases to be effective and no subsequent Bylaw, amendment or repeal having substantially the same purpose or effect shall be effective until confirmed or confirmed as amended by the Regular Members.

8. LIQUIDATION AND DISSOLUTION

- 8.1 The Corporation may be dissolved by Special Resolution of the Regular Members, provided that any remaining property has been distributed as specified by the Bylaws of the Corporation, in accordance with the Act.
- 8.2 The remaining property of the Corporation shall, in the course of liquidation and dissolution, after the payment of any and all outstanding debts, be donated to another not-for-profit organization, as determined by a vote of the remaining Regular Members. In the event no such organization is selected, the remaining property shall be donated to the Free Software Foundation.

POLICY NO. 1
A Policy Concerning Members
of Linux/Open Source Users of Regina Saskatchewan (LOSURS) Inc.

1. PROPER CONDUCT OF MEMBERS

Be polite. Common courtesy and respect for other people are required at all Membership Meetings, monthly meetings, events, and other gatherings of Members. Members should not interrupt one another, and should not hog the floor. The meetings are intended for mutual benefit, and confrontational attitudes are not welcome.

Our monthly meetings are not formally structured. However, each monthly meeting will have a chairperson to maintain a modicum of order, and ensure that progress is made through the topics on the rough agenda. This chairperson – generally a Director – may call for order if the situation warrants.

During the presentations and demonstrations at the monthly meetings, questions are welcome at any point, unless the presenter specifically requests otherwise.

As in our meetings, politeness and courtesy are required at all times when posting to the mailing lists. In particular, the practice of “flaming” (which includes any sort of personal attack) is most definitely not acceptable behaviour. Members should also take care to select the correct mailing list for the subject of their post.

2. MEMBERSHIP FEES

No fee is required for admission to the Corporation as an Associate Member or as a Regular Member. No fee is required for an Associate Member to become a Regular Member.

No fees are required to maintain the status of Associate Member or Regular Member.

POLICY NO. 2
A Policy Concerning Sub-Groups
of Linux/Open Source Users of Regina Saskatchewan (LOSURS) Inc.

1. WORKING GROUPS

- (a) **Definition:** Working Groups are simply a group of Members who have been delegated to prepare for some event, or complete some tasks. Working Groups may also be known as Committees.
- (b) **Creation:** The Directors may solicit volunteers from the Membership, or may appoint specific Members to the Working Group. Members are free to decline any such appointment. Naturally, any member is welcome to suggest to the Directors that a Working Group be created for a particular task.
- (c) **Withdrawal:** A Member participating in a Working Group may choose to withdraw from the Working Group at any time. In this case, the Member must transfer any and all materials related to the Working Group's task to another member of the Working Group.
- (d) **Dissolution:** A Working Group automatically dissolves when its assigned task for event is complete. It also dissolves when all Members have withdrawn from it. Finally, it may also be dissolved by resolution of the Directors, or by special resolution of the Regular Members, if it is decided that the Working Group is no longer necessary, or no longer performing its intended function.

2. SPECIAL INTEREST GROUPS (SIGS)

- (a) **Definition:** A Special Interest Group (hereinafter referred to as a SIG) is a group of Members who wish to discuss a more specific topic. This may be a particular program, operating system, etc. in which these Members have an interest. These discussions will not take place at the main LOSURS meetings and while the SIG has its own autonomy from the main group, the SIG and its participants are still bound by the rules outlined in the LOSURS Bylaws and Policies. To be a participant in a SIG, a person must be a Member of LOSURS.
- (b) **Creation:** Should a group of Members wish to form a SIG, they must submit a written proposal to the Board. This proposal will contain a written statement of purpose, outlining the goals and purpose of the SIG. As long as the proposal is not contrary to the goals of the Corporation and no Director has any specific objections, the SIG will be created and an announcement will be made to the Membership.

POLICY NO. 2
A Policy Concerning Sub-Groups
of Linux/Open Source Users of Regina Saskatchewan (LOSURS) Inc.

(c) **Dissolution:**

- (i) The SIG shall be discontinued if a plurality of its participants vote in favour of doing so.
- (ii) A SIG may also be discontinued by resolution of the Directors if the SIG is found to be in violation of its original statement of purpose, or if it has violated the Bylaws or Policies in any way.
- (iii) A SIG may dissociate itself from the Coproration if a plurality of its participants vote in favour of doing so. After this vote, the SIG will be provided with a copy of the LOSURS Bylaws and Policies, and the SIG will be discontinued within the Corporation. It is the responsibility of the participants of the SIG to re-form, and incorporate on their own.
- (iv) Regardless of how it is discontinued, the SIG's participants will remain Members unless specifically terminated.

(d) **Responsibilities and Privileges:**

- (i) SIGs will be responsible for their own meetings, events, etc. Meeting locations and times will not be governed by the Corporation, nor will time be given to the SIG during regular monthly meetings, other than for presentations to the main group that are scheduled by the normal means.
- (ii) A SIG will be provided with a reasonable amount of space on the main LOSURS web site to post information that it deems important to the SIG. The content of this material will still be subject to the control of the webmaster, as with all content on the LOSURS web site.
- (iii) In addition, SIGs also have the privilege of a LOSURS mailing list. This mailing list will be governed by the same rules as the other LOSURS mailing lists.